



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
EMBAJADA DE LA REPUBLICA DE FILIPINAS
MADRID

REQUEST FOR QUOTATION

The Philippine Embassy in Madrid is pleased to inform you that it has acquired the necessary funding for the acquisition of a Centralized Heating, ventilation and Air-Conditioner (HVAC) System for the Philippine Embassy building located at Calle Eresma,2, 28002 Madrid.

In this connection, we would like to invite you to submit a formal quotation, based on the attached technical specifications for the project, to include but not limited to the following :

- A detailed plan (in english), specifying the timetable, proposed brands and other relevant information;
- Unit price, if applicable;
- Total price should include VAT;
- Other relevant details and the Terms of Reference (TOR) are hereby enclosed.

Quotations may be submitted personally or through the email address indicated above on or before 12 October 2023 at 12:00 noon.

Kindly acknowledge receipt of this letter in the space provided and return them to the Embassy by email for records purposes.

Thank you very much and we look forward to your participation.

Madrid, 21 September 2023

ERIC P. VALENZUELA

Chairperson, Bids and Awards Committee

<p>ACKNOWLEDGEMENT RECEIPT (to be filled out by the company)</p> <hr/> <p>Signature over printed name</p> <hr/> <p>Date received</p>
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BIDS AND AWARDS COMMITTEE

TECHNICAL SPECIFICATIONS

I. Objective

Acquisition of a Centralized Heating, ventilation and Air-Conditioner (HVAC) System for the Philippine Embassy building located at Calle Eresma,2, 28002 Madrid, replacing its old system and covering the building's basement, ground and second floor. The approved budget for the contract is approximately **€77,810.70, inclusive of value added tax and other expenses**. (note: the euro amount is converted from the approved US\$ budget based on current exchange rate and is subject to change).

II. Contractors Qualifications

The service provider must be a reputable company located in Madrid, Spain or with business address in Madrid or nearby areas, with at least five (5) years of experience in the concerned field, duly licensed and registered in Spain;

III. Scope of Project Requirements

SCHEDULE	Check-in	Conduct of Activity	Check-out
	01 December 2023	01-31 December 2023	31 December 2023
Overall Schedule Proposal / Venue	01-31 December 2023 , Philippine Embassy, Calle Eresma 2, 28002 Madrid		
Project detail	Acquisition of a Centralized Heating, ventilation and Air-Conditioner (HVAC) System for the Philippine Embassy building located at Calle Eresma,2, 28002 Madrid, replacing its old system. <ul style="list-style-type: none">● Acquisition and installation of at least four heat pump units for outdoor● Acquisition and installation of at least five floor-standing VRV evaporator units● Acquisition and installation of one pressure duct VRV evaporator unit● Provisions of refrigerators lines, control and electrical interconnection for the whole building● Disassembly and disposal of old system, Installation of new system and masonry work● Other related services and equipment.● Provision of guarantee.		